



Application For a Single Status Letter

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| Applicant Information | 1. Full Name at Birth | | |
| | 2. Current Legal Name | | |
| | 3. Date of Birth | 4. Applicant's Telephone Number | 5. Applicant's Email Address |
| | 6. Applicant's Mailing Address | | |
| | 7. Are you a current legal resident of the Commonwealth of Kentucky? <i>(If no, please apply through your state of residence.)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No | | |

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| Marital Status | <input type="checkbox"/> Single, Never Married |
| | <input type="checkbox"/> Divorced <i>(Complete Section 1 using information from the most recent marriage and divorce.)</i> |
| | <input type="checkbox"/> Widowed <i>(Complete Section 2 using the spouse's death certificate information.)</i> |

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| Section 1. Marriage/Divorce | First Party | |
| | 8. Current Full Legal Name | |
| | 9. Full Legal Name Previous to Marriage | |
| | Second Party | |
| | 10. Current Full Legal Name | |
| | 11. Full Legal Name Previous to Marriage | |
| | 12. State and County in Which the Kentucky Marriage License Issued | Date of Marriage |
| 13. State and County in Which the Kentucky Divorce Decree Was Granted | Date of Divorce | |

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| Section 2. Death Information | <i>If the death did not occur in Kentucky, the applicant must provide a certified copy of the death certificate.</i> | |
| | 14. Decedent's Name (First and Last Name) | Date of Death |
| | State and County of Death | |

Please include a \$6.00 fee, payable to the Kentucky State Treasurer, and a copy of a valid Kentucky photo ID.

I attest that the information above is accurate, true, and valid to the best of my knowledge.

Applicant's Signature

Date

Subscribed and sworn before me, This ____ day of _____, 20____,

Notary's Public Signature

Commission Number

Commission Expiration Date

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| Notary Seal |
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Application for a Single Status Letter

If you are planning to be married in a foreign country, you may be instructed to obtain a letter from the Kentucky Office of Vital Statistics stating that your current marital status is single.

Some agencies refer to this document as a Certificate of Non-Impediment or a Single Status Letter. To request this service, complete the application on the reverse side of this document to initiate a search of marriage and divorce records filed with the Commonwealth of Kentucky from June 1958 to the present. **Please include a \$6.00 fee, payable to the Kentucky State Treasurer, and a copy of a valid Kentucky photo ID.**

Once the search is complete, the Office of Vital Statistics will issue a sealed letter certifying the results. **Please note that we can only search records of marriages and divorces that occurred within the Commonwealth of Kentucky.** If you require a search of records from another state or U.S. territory, please visit the CDC's "Where to Write for Vital Records" page for contact information: <https://www.cdc.gov/nchs/w2w/index.htm>

If an Apostille is required for this document, please visit the Kentucky Secretary of State's website for applicable fees and instructions: <https://www.sos.ky.gov/bus/apostilles/Pages/default.aspx>

Ordering Methods

In Person: The Office of Vital Statistics is located at **275 East Main Street, Frankfort, Kentucky**. Visit our lobby and complete an application for a **Single Status Letter** from **8 a.m. to 4:30 p.m., Eastern Standard Time (EST)**, Monday through Friday, excluding official state holidays. Orders received **after 3:45 p.m. Eastern time** may be processed the next business day.

Mail: Orders are accepted by mail, using a **check or money order** in U.S. dollars drawn on a U.S. bank for payment. Please enclose a photocopy of the applicant's valid Kentucky photo I.D. It can take up to **30 working days** to process your request from the date payment is posted. Mail application and payment to **Vital Statistics, 275 East Main Street 1E-A, Frankfort, KY 40621.**

Drop Box: The Office of Vital Statistics installed a drop box at the visitor entrance at **275 E. Main St., Frankfort**, for applications for letters and certified certificates. Blank applications are provided in the drop box. Please enclose a photocopy of the applicant's valid Kentucky photo I.D.

Please contact the Kentucky Office of Vital Statistics at 502-564-4212 for further questions.